

Appendix 3 – Email Correspondence with Annabel Wilkinson and Applicant

On Monday, 2 November 2020, 14:59:29 GMT, Wilkinson, Annabel

[REDACTED] wrote:

Dear Mr Ford

I have received the consultation for your premises licence application for a proposed scooter rally, to be held from Friday 30th July 2021 to Sunday 1st August 2021.

To be able to make our recommendations with regard to your application we require clear, concise information concerning all amplified and live music in order to assess any potential “public nuisance” implications.

The following information should be included:

A scaled location plan, showing stage positions

- A schedule of times when amplified/live music will be played each day
- You should identify the location(s) of the nearest noise sensitive receptor(s) and how far they are from the noise source(s)
- We will be assuming worst-case source noise levels of 100dB(A) at 3m or 110dB(A) at 1m. We will not accept any higher than this.
- We will expect you to site/orientate the stages as far away as possible from noise sensitive receptors to ensure the highest level of attenuation is achieved.
- You need to state what measures you will put in place to minimise impact
- We would also expect you to provide details of what you intend to do should noise complaints be received. Not everyone will find the event a fun idea as I am sure you are aware and 3 days running is quite intense.

I look forward to hearing from you

Yours sincerely

Mrs Annabel Wilkinson

Environmental Health Officer (Environmental Control & Protection)

Tel: 01225 770219 Internal: 1521

Public Protection Services, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN

[REDACTED]
Sent: 02 November 2020 18:48

To: Wilkinson, Annabel [REDACTED]

Subject: Re: My ref 202023624 - proposed scooter rally, Whistley Farm, Potterne - premises licence application

Dear Annabel

Thank you for your email , the proposed site is really quite secluded and away from any built up housing areas purposely because of the music over the weekend and the need for more space , we held our last Rally in Rowde last year where it near housing estates and we didn't receive one complaint as the timings were sensible .

Music timings are to remain sensible even at the new location.

I will go to the site and take some measurements to be as accurate as I can with the stage positioning and also let you no on a plan where the nearest house is situated near the site and hopefully get that to you in the next couple of days.

Many thanks

Adam Ford

Devizes Scooter Club

From: Wilkinson, Annabel [REDACTED]

Sent: 11 November 2020 14:19

To: [REDACTED]

Subject: RE: My ref 202023624 - proposed scooter rally, Whistley Farm, Potterne - premises licence application

Dear Mr Ford

Thank you for your email.

I am advised that you have made a new application and that consultation dates have started again. My comments remain as per my previous email (below) and I await the further information requested from you.

I appreciate that you are not in the midst of housing but you are not that far away when considering noise from live/amplified music at event type volumes.

I look forward to hearing from you again.

Regards

Annabel

Mrs Annabel Wilkinson

Environmental Health Officer (Environmental Control & Protection)

Tel: 01225 770219 Internal: 1521

Public Protection Services, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN

[REDACTED]
Sent: 11 November 2020 16:49

To: Wilkinson, Annabel [REDACTED]

Subject: Re: My ref 202023624 - proposed scooter rally, Whistley Farm, Potterne - premises licence application

Dear Annabel

Thanks for your email Annabel , I've been down to the Event site and measured it out to try and show the scale of the area in comparison to the stages , unfortunately I dont have the technology to hand to print scaled drawings so I have drawn one myself and attached it to this email .

Please can I clarify that we do not intend the music to be played so its heard loudly across the whole site its mainly for the marquee and near the trailer stage as alot of people like it quieter around the camping areas, so we intend not to exceed the sound levels we had in Rowde in 2019.

We currently haven't got the band schedules but the times for live music will be
live music

Friday

19.00 - 20.30

21.00 - 11.30

Saturday

14.00 - 15.00

15.30 - 16.30

17.00 - 18.00

19.00 - 20.30

21.00 - 11.30

To minimise impact we intend to have any bars / working areas far enough away from the music so it's a safe distance , we intend to have barriers in place in front of the stages to keep people a safe distance away from any loud speakers etc .

We will also go to any near by houses to assess any noise levels there may be and adjust the sound accordingly as to minimise impact to any neighbouring areas .

We will have a friendly team on the entrance of the event who will act as customer services for any complaints etc and we will do our utmost to rectify any noise by adjusting the sound to satisfy any complaints should we have any .

Due to the site being so vast it's almost impossible for me to explain everything so I have attached some aerial pictures for your viewing to see the general layout of the area .

If theres any more info you require please dont hesitate to contact me via email or telephone



Kind Regards

Adam Ford

Devizes scooter club

From: Wilkinson, Annabel [REDACTED]

Sent: 13 November 2020 15:47

Subject: RE: My ref 202023624 - proposed scooter rally, Whistley Farm, Potterne - premises licence application

Dear Mr Ford

Thank you for your emails.

Proposed Noise Levels

I appreciate that you don't intend to exceed the levels you had in Rowde but firstly, I have no idea what levels you played in Rowde and secondly, that is not something I can quantify or condition on your licence!

If you recall the Rowde event was only for 2 nights, with one night finishing at 23:00hrs and the other 23:30hrs. This proposal is for 4 nights with two nights ending at midnight.

Unfortunately, the absence of complaints in one location does not automatically mean there won't be any justifiable complaints in a different location and whilst I understand that your intention is obviously not to play music to deliberately upset anyone, the levels need to be formalised.

Noise Sensitive Receptors

You also still need to identify the location(s) of the nearest noise sensitive receptor(s) and how far they are from the noise source(s).

You need to show where these are in relation to the site and show that you have orientated the stages as far away as possible from them to ensure the highest level of attenuation is achieved.

Noise Complaints Procedure

You still need to provide details of what you intend to do should noise complaints be received and you will need to provide a contact phone number(s) that will be answered on the day in the event of complaints (not just an answer-phone message). It should not be necessary to attend the site in person in order to make a complaint.

Live Music Times

In your application you state live music on a Friday will be between 18:00 hrs and 24:00hrs. In your email you state Friday 19.00 - 20.30 and 21.00 - 11.30 – I assume you mean between 21:00hrs and 23:30hrs?

On Saturday in your application you state between 14:00hrs and 24:00hrs. In your email you state:

14.00 - 15.00 15.30 - 16.30 17.00 - 18.00 19.00 - 20.30 21.00 - 11.30

Again I assume you mean 21:00 to 23:30?

Amplified Music Times

You also state the following times for the other days for amplified music:

Thurs 19:00-23:00hrs, Fri 12:00-24:00hrs, Sat 12:00-24:00hrs and Sun 12:00-20:00hrs.

Please can you confirm the times.

Nearer the time it would be helpful to have a more specific schedule of times when amplified/live music will be played each day.

Noise Monitoring

Who will be carrying out noise monitoring, when, how and where exactly will they be measuring the noise?

I cannot give any recommendations to the Licensing Officer until I have all the necessary information. I look forward to hearing from you again.

Kind regards

Annabel

Mrs Annabel Wilkinson

Environmental Health Officer (Environmental Control & Protection)

Tel: 01225 770219 Internal: 1521

Public Protection Services, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN

Dear Mr Ford

Thank you for your reply.

I am struggling to match your drawing with the photos you sent me and the OS map/Google satellite images.

Please can you look at the attached and tell me if I have the stage - marked with a brown square - in approximately the right area? Also the arrow being the correct direction of the music?

I think it would be best if you sent me a 12 figure grid reference of the proposed location of the stage.

When you note noise sensitive receptors i.e. nearest residential properties please provide the addresses you are referring to.

I will respond to your answers in full once I am certain of the proposed location.

Thanks

Annabel

Mrs Annabel Wilkinson

Environmental Health Officer (Environmental Control & Protection)

Tel: 01225 770219 Internal: 1521

Public Protection Services, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN

From: Wilkinson, Annabel [REDACTED]

Sent: 18 November 2020 17:04

Subject: RE: My ref 202023624 - proposed scooter rally, Whistley Farm, Potterne - premises licence application

Hi

In that case I would think we are talking about:

- Caen Hill Farm approx. 328m
- Springfield House, Caen Hill approx. 327 m and
- 157 Avon Vale Rd approx. 332m

Quite a bit closer than you thought.

GR approx. 398404 160969

Please confirm these are correct.

Noise Complaints Procedure

You will need to provide us with a contact number(s) for each night please no later than 4 weeks before the event.

You still haven't said what you will do if you receive a complaint? You need a written procedure and I will need to see this sooner rather than later.

Measuring & Managing Noise Levels

You need a person(s) to carry out measurements who knows about sound levels, who knows what they are doing, who knows what the measurements mean and what you need to achieve. They don't need to be an acoustic expert but they do need some knowledge in this area. You need to specify a designated person to take on this role and manage the noise. You need to provide me with written information stating when you are going to take measurements, exactly where and what type of measurement(s) you are going to take. One measurement a day would not be remotely sufficient. Please note we do not expect you to go in to or on to resident's property to measure the noise – just a specified point nearby them (without a shield between the measuring point and the nearest noise sensitive property). I'm not sure what equipment you propose using but mobile phone apps will not be sufficient.

I am likely to recommend some sound level conditions that will enable those who attend the event to enjoy the music at a decent level whilst not unreasonably affecting those not attending. I am sure it will work out fine for all concerned but I do still need more information first.

I look forward to hearing from you again.

Kind regards

Annabel

Mrs Annabel Wilkinson

Environmental Health Officer (Environmental Control & Protection)

Tel: 01225 770219 Internal: 1521

Public Protection Services, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN

[REDACTED]
Sent: 18 November 2020 15:05

To: Wilkinson, Annabel [REDACTED]

Subject: Re: My ref 202023624 - proposed scooter rally, Whistley Farm, Potterne - premises licence application

Dear Annabel

Thank you for your email

Looking at your attachment the stage area is approximately correct and the direction of the music is correct , at this early stage of planning the event at the new site there is scope for changes along the way, but whilst at the site it seems to be the best area to have the music so it faces away from the nearest receptors .

I can get the addresses of the nearest dwellings and get them to you they should correspond with the 4 receptors on my scetch ,

I will also look into a possible grid reference map to try and pinpoint the stage area of the field , I will get on to this this evening and hopefully get all the info we need .

Many thanks

From

Adam Ford

Devizes Scooter Club

From: Wilkinson, Annabel [REDACTED]

Sent: 19 November 2020 12:06

[REDACTED]
Subject: FW: Licencing application My ref 202023624

Hi

Thanks for this.

I assume you received my previous email (sent last night at 17:04)? I look forward to receiving the information requested

In addition, please can you confirm who the owner of the land is, their address and other contact details. Presumably they are aware of your proposals and are aware they may be held responsible for any noise issues?

I note you have two stages/music areas, please can you give me the grid ref of where the other stage will be positioned and put both stages accurately on a plan with the direction of the music (which is clearly different to the other one) marked. Please advise which music

will be played where i.e. will live music be in the marquee and amplified music outside the marquee or vice versa or a mixture of both.

Please can you provide a better plan of the whole site layout? The sketch you provided with your application is really not clear. I'm not sure that it is accurate and it needs to be done to scale, I believe 1:100. I need to be absolutely clear about your proposals and I need a plan that includes the whole site perimeter please.

Kind regards

Annabel

Mrs Annabel Wilkinson

Environmental Health Officer (Environmental Control & Protection)

Tel: 01225 770219 Internal: 1521

Public Protection Services, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN

Sent: 18 November 2020 17:12

To: Wilkinson, Annabel

Subject: RE: Licencing application

Good evening Annabel.

Please find attached a grid reference picture of the area and details of the 7 closest dwellings on which are labelled with addresses and postcodes. This also shows the sight of which the music tent and stage will be at the rally your grid reference of the stage area was very close and i am sure this is pretty much the same location as what you have.

The purple line indicates the way the stage and sound will go out towards.

After going on the grid reference sight i can give more accurate measurements of the 7 nearest noise receptors to the stage area. These are as follows:

POINT A- Marsh Farm cottage - Caen Hill SN10 5TB - 670m from stage grid reference

POINT B - Farm house on dual carriage way, Caen Hill SN10 1RB - 350m from stage grid reference

POINT C - Springfield House, Caen Hill Devizes SN10 1QH - 307m from stage grid reference

POINT D - Mayenne Place Devizes SN10 1QS - 350m from stage grid reference

POINT E - 155 Avon Road Devizes SN10 1PY - 347m from stage grid reference

POINT F - 5 Lower Park Farm, Whistley Road SN10 5TB - 468m from stage grid reference

POINT G - 3 Lower ParkcFarm, Whistley Road SN10 5TB - 548m from stage grid reference

Stage grid reference is ST 9841861007

I am hoping i have included everything in this email that you have asked for.

Many thanks

Adam Ford

Devizes scooter club.

UK Grid Reference Finder



Grid Reference	X (Eastings)	Y (Northings)	Latitude	Longitude	Description (Click to Edit)	Address	Postcode	Link	Center	Zoom	Style (click to change)	S
ST 97716 61072	397716	161072	51.348719	-2.0341871	Point A	Marsh Farm Cottage, Caen Hill, Potterne, Rowde, Wiltshire,	SN10 1RB	Link				
ST 98137 61248	398137	161248	51.350308	-2.0281358	Point B	Caen Hill, Potterne, Rowde, Wiltshire, South West England,	SN10 1RB	Link				
ST 98379 61345	398379	161345	51.351178	-2.0246596	Point C	Caen Hill, Potterne, Rowde, Wiltshire, South West England,	SN10 1QH	Link				
ST 98550 61349	398550	161349	51.351212	-2.0222134	Point D	Mayenne Place, Devizes, Rowde, Wiltshire, South West Eng	SN10 1QS	Link				
ST 98732 61170	398732	161170	51.349604	-2.0195955	Point E	Avon Road, Devizes, Rowde, Wiltshire, South West England	SN10 1PY	Link				
ST 98314 60574	398314	160574	51.344245	-2.0255959	Point F	5 Lower Park Farm, Whistley Road, Potterne, Wiltshire, Sou	SN10 5TB	Link				
ST 98341 60469	398341	160469	51.343307	-2.0252097	Point G	3 Lower Park Farm, Whistley Road, Potterne, Wiltshire, Sou	SN10 5TB	Link				
ST 98422 61006	398422	161006	51.348131	-2.0240513	Point of music stage and t	Caen Hill, Potterne, Rowde, Wiltshire, South West England,	SN10 1QH	Link				

From: Wilkinson, Annabel [REDACTED]

Sent: 01 December 2020 17:09

Subject: RE: devizes scooter rally

Dear Mr Ford

Thank you for your email.

I believe you have now spoken to Jemma and she has advised you that there are a number of issues that need addressing with regard to your premises licence application; this includes the information I have requested from you in my previous emails.

Unfortunately I cannot open two of the three documents you sent me as attachments to your latest email. I can only open the aerial photo picture which doesn't fulfil the requirements anyway. You need to send the others to me as PDF files or Word documents please, assuming you believe they are still applicable.

I look forward to receiving all the information requested.

Kind regards

Annabel

Mrs Annabel Wilkinson

Environmental Health Officer (Environmental Control & Protection)

Tel: 01225 770219 Internal: 1521

Public Protection Services, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN

[REDACTED]
Sent: 24 November 2020 20:07

To: Wilkinson, Annabel [REDACTED]

Subject: devizes scooter rally

Hi Annebel

please find attached the following information regarding Noise , i have also attached a map clearly showing the location of the stage and it should also show the perimeter of the event field for you .

As ive mentioned previously i dont have the technology to do a scale drawing and during this lockdown i cant get one done , i cant even get an up to date laptop until this is over which is frustrating .

Hopefully you will be able to make judgments from the maps and info i have provided thus far , as we have only just made the move to this larger site and we still have a lot of things to put in place before next july / August .

The Land Owners Details are

Nigel Grist

[REDACTED]

[REDACTED]

[REDACTED]

Nigel has kindly offered the use of the land to us for our event as we felt the need for a larger area for the purpose of Nearby Noise receptors(in comparison to our previous venue the distances are far greater than before), and for the purpose of potential social distancing in the future , He is also fully aware of any noise complaints and any liability .

kind Regards

Adam